

C.No: MLRIT/AEB/2025-26/022

Date: 06.03.2026

EXAMINATION BRANCH

CIRCULAR

All the B.Tech, M.Tech & MBA students are here by informed that they should follow the following guidelines in the examinations.

INSTRUCTIONS TO STUDENTS

1. All the candidates must be present in the examination hall **15 minutes before the commencement of the examination**. Candidates who arrive after the commencement of the examination will not be allowed to enter the examination hall.
2. **Hall Ticket and College ID Card are mandatory** for entering the examination hall.
3. Students are **not allowed to bring mobile phones, smart watches, or any electronic gadgets** into the examination hall.
4. Possession of **unauthorized materials such as written notes, books, or papers** is strictly prohibited.
5. Students must **maintain silence and discipline** inside the examination hall.
6. Students should **write their Hall Ticket Number and other required details correctly** on the answer booklet if required.
7. Students are **not permitted to exchange answer booklets, question papers, or any materials** with others.
8. Students should **follow the instructions given by the invigilators** during the examination.
9. Any form of **malpractice will be dealt with as per the examination rules and regulations**.

Ref 06/03/26
Controller of Examinations

06/3/26
Principal

Copy Submitted to: Secretary

Copy to

ECE	EEE	IT	Mech	Aero	CSE	CSD	CSM	CSIT	MBA	S&H

1. Office File 2. Circulate to All Faculty 3. Circulate to Students